Appendix 2: Flow chart of manuscripts being reviewed

Submission (two sets of manuscript) to the guest editor’s office and registration

The guest editor selects a suitable reviewer and sends the following items.
- Manuscript
- Guideline for reviewer
- Review comment sheet

The reviewer returns the comment sheet to the editor via e-mail or fax.
- Manuscript (option)
- Review comment sheet

The guest editor judges
- if a revision by the author(s) is necessary
- if the second reviewer is necessary
- if the final decision can be made

Author revision

A review by the original reviewer or another reviewer.

The guest editor makes the final decision:
- acceptance
- rejection

and send a final decision together with a copy of manuscript to the STAM office.
The guest editor may recommend whether or not an English correction is necessary before the paper is published.

The STAM office will notify author of the final decision of the paper.